



# November 4, 2009 Unity East PTO Meeting Minutes

## Meeting called to order

At 6 p.m. by Michelle Duncan. Attendance: Laura Fitzgerald, Michelle Duncan, Kelly Daly, Becky Grove, Lori Spencer, Michele Brunk, Carla Gaither, Michelle Crouse, Dana England, Karen Talbott, Mary Knoll, Kim Henning, Annette Martin, Diana Wendling, Kari Snodgrass, Terry Pratt.

## Approval of Meeting Minutes

Minutes were reviewed from the October 7, 2009 meeting. Kelly Daly made a motion to approve the minutes and a second motion was made by Lori Spencer.

## Principal's Report

- Mrs. Fitzgerald would like to thank PTO for providing Jimmy John's for the teachers at P/T conferences.
- Nov 18<sup>th</sup> – Picture retakes
- Thank you to the parents who helped make the Nov 4<sup>th</sup> Flu Clinic successful.
- Dec 2<sup>nd</sup> at 5:30 – Ray Cummings will present information about the CHIP Identification Program to be held the evening of the Secret Santa Shop.

## Treasurer's Report

Balance in the checking account is \$9,588.11 and \$4,344.10 in the savings account.

## Activities & Committee Reports

**Spirit Wear:** Lori Spencer reported that Dec 9<sup>th</sup> will be the last order date before Christmas. She will be selling during the Secret Santa Shop. After the boys basketball game schedule is available she will announce additional dates she will be selling Spirit Wear. Sales at P/T Conferences totaled \$2,368.

**Fall Fundraiser:** As of the November meeting the profit is approximately \$8000.

**Fall Book Fair:** Thank you to all the volunteers for making the book fair a success. Profits were approximately \$480.

**Box Tops:** Michele Brunk reported receiving over 6,100 box tops. Pre-K was the winner with 781 box tops. 4P came in 2<sup>nd</sup> place with 774.

**Secret Santa:** December 9<sup>th</sup> from 3-7 p.m. This event will also include Spirit Wear sales, a picture opportunity with Santa, and the ILCHIP Identification Program provided at no cost by the Illinois Masonic Lodge.

## New Discussion

**Veteran's/Senior Citizens Thanksgiving Dinner:** Nov 13<sup>th</sup> at 12:30. Mrs. Fitzgerald will determine the number of pies & frozen salads that will be needed. An email will be sent asking for volunteers & bakers.

## Adjourn (6:50 p.m.)

**Next meeting:** Wednesday, December 2, 2009 6 p.m., UE Media Center. Hope to see you there. There will also be a short meeting at 5:30 with Ray Cummings regarding the ILCHIP Identification Program. Please contact one of the officers if you would like an item to be put on the agenda for discussion.

## 2009-2010 Officer Contact Information

Michelle Duncan	Co-President	<a href="mailto:eastpto@unity.k12.il.us">eastpto@unity.k12.il.us</a>
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Lori Spencer	Spirit Wear Coordinator	<a href="mailto:eastpto@unity.k12.il.us">eastpto@unity.k12.il.us</a>
Michele Brunk	Box Top Coordinator	<a href="mailto:eastpto@unity.k12.il.us">eastpto@unity.k12.il.us</a>

Minutes approved at 12-2-09 Meeting

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Go ROCKETS!!!