



January 6, 2010 Unity East PTO Meeting Minutes

Meeting called to order

At 6 p.m. by Michelle Duncan. Attendance: Laura Fitzgerald, Michelle Duncan, Amy Messman, Kelly Daly, Becky Grove, Lori Spencer, Michele Brunk, Carla Gaither, Annette Martin, Diana Wendling, Nancy Pagaduan.

Approval of Meeting Minutes

Minutes were reviewed and approved from the December 2, 2009 meeting.

Principal's Report

- Mrs. Fitzgerald would like to thank volunteers that helped make the Secret Santa Night a success.
- In light of upcoming bad weather, there will be a practice run of the Unity phone notification system.
- January 15th is a school day, not a school institute day. Kelly Daly will send an email as a reminder.
- Jennifer Heider has started putting together her end of the year field trip.

Treasurer's Report

Balance in the checking account is \$19,144.72 and \$4,346.84 in the savings account.

Activities & Committee Reports

Spirit Wear: Lori Spencer has not received final invoices for spirit wear, but guessed they totaled no more than \$3500. She will forward copies to Kelly Daly as she receives them.

Recap – Secret Santa Night: Next year we need more volunteers for the 3-5 pm slot; it was much busier than expected. We also need to make sure adults are checking out the students and handling the money.

Scrip Order: Profits totaled \$396.

Box Tops: Michele Brunk will soon be sending out details for the next contest. We received a check for \$770.

Monthly Reward: No monthly reward for January.

New Discussion

Terracycle Program – Nancy Pagaduan: Program pays 3-5 cents for juice pouches & potato chip bags. Without having a place for PTO to store these items, this program would be an individual family project. Nancy will bring additional information to the next meeting.

PTO Bylaw Committee: Committee was formed to review and determine if any revisions are necessary. The first committee meeting will be Wednesday, January 20th at 6 p.m. The committee members are: Kelly Daly, Michelle Duncan, Annette Martin, Carla Gaither, Becky Grove, Lori Spencer, Nancy Pagaduan, and Michele Brunk.

Family Fun Night: With the Fall Fundraiser falling short of our budgeted goal, the budget will be reviewed to determine if we are able to hold the event this year.

Fall Fund Raiser Review: In the future we will not have a school assembly to kick off the fundraiser. It was also suggested we don't use Century Resources for future fund raisers. Selling candles was suggested as a possible fundraiser. Kelly will send an email asking for suggestions for the annual fundraiser & a committee will be formed to review the ideas.

Scholastic Book Fair Prizes: Mr. Carver received the free books we earned from Scholastic as a thank you for helping us in a bind at Secret Santa Night.

Adjourn (7:35 p.m.)

Next meeting: Wednesday, February 3, 2010 6 p.m., UE Media Center. Hope to see you there.

2009-2010 Officer Contact Information

Michelle Duncan	Co-President	eastpto@unity.k12.il.us
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Minutes approved at 2-3-10 Meeting

Go ROCKETS!!!